

# Questions and Answers

I hope these questions and answers help you to better understand what the Child Care Resource and Referral is about and what CCR&R does. If your question is not answered on here please give us a call! The toll free number is 1-800-327-5196 or 1-606-845-0081.

## **What do the Child Care Resource and Referral Agencies do?**

Child Care Resource and Referral Agencies link parents to 3 or more licensed childcare centers or Certified Family Child Care Home Providers. The referrals that we give to parents meet the specified requirements that they set. CCR&R makes available other consumer education and child development information to parents. CCR&R is a support service for licensed and certified providers. We provide technical assistance to childcare providers dealing with licensing and federal programs. We offer and provide training to childcare providers so that providers can meet licensing and certification requirements. CCR&R works with business owners to help meet the needs of their workforce to help improve childcare programs in the area. We provide information to businesses and various agencies pertaining to childcare issues.

## **Policy and Registration**

*Q:* Why did you change the policy to have payment up front?

*A:* Invoices were sent to each Child Care Provider who attended training. Sometimes during this wait, staff quit and CCR&R was not getting paid for those trainings.

*Q:* Where do I view the new policy?

*A:* CCR&R sent out the new policy with the January Calendar and also again in the January/February Newsletter, but it is also located in the Pre-Registration TAB on the left hand side of your computer screen. The policy will continue to be sent out in the newsletters every two months.

*Q:* Where can I find another Registration Form?

*A:* There is a Registration Form located in the Pre-Registration TAB and the Calendar TAB button on the left hand side of your computer screen that you may print off, or you may copy the form that we have sent to you several times since January. A registration form will be sent out in the newsletters every 2 months

## **Licensing and Certification**

**Q:** How do I become a Licensed Child Care Provider?

**A:** To become a Licensed Child Care Provider go to <http://chfs.ky.gov/os/oig/drcc.htm> and print off the packet. After you have read and studied the packet, you may call the Child Care Resource and Referral Agency for additional questions and help.

**Q:** What is a Registered Provider?

**A:** A Registered Provider is someone who cares for no more than 3 unrelated children and who are paid by the child care assistance program.

**Q:** How many children can a Registered Provider keep?

**A:** A Registered Provider cannot care for more than 3 unrelated children at any one time.

**Q:** If I am a Registered Provider what are my reasons for becoming a Certified Home?

**A:** One reason for becoming a Certified Home is because you can care for more children. You are able to earn more money as a Certified Child Care Provider. You can also be eligible for the STARS for KIDS NOW program. If you become a STARS for KIDS NOW provider, you would be eligible for additional funding.

**Q:** What is a Certified Home?

**A:** In a Certified Home the provider cares for children in their own home and shall not exceed 6 unrelated children at any one time, or 4 related children in addition to 6 unrelated children for a maximum of 10 children at any one time.

**Q:** What are the basic operator qualifications for a Certified Home?

**A:** Provider must be at least 18 years of age, have a high school diploma, GED, or documentation from a comparable education entity; or Commonwealth Child Care Credential in accordance with 92 KAR 2:250. You must have a Physician's statement and 2 written references.

**Q:** What is a Type II Licensed Provider?

**A:** A Type II Licensed Provider is a facility that is the primary residence where childcare is regularly provided for at least 7, but not more than 12 children including related children.

**Q:** What are basic operator qualifications for a Type II Licensed Child Care Providers?

**A:** Meet the requirements of Type I Director and must be at least 21 years of age and have a high school diploma or GED, 12 hours of initial training and one of the following: certificate in child development services, one year paid experience in child care or 6 hours of training in child care administrations.

**Q:** What is a Type I Licensed Provider?

**A:** A Type I Licensed Provider is a facility that regularly provides childcare services for 4 or more children in a non-residential setting, or 13 or more children in a residential setting.

**Q:** What are basic operator qualifications for a Type I Licensed Child Care Providers?

**A:** Directors must be at least 21 years of age, not be employed in another position other than an on-site child care director, or director of multiple facilities during child care facility hours of operation, have a high school diploma or GED and one of the following: college degree, or competence based vocational training, or 3 years of full-time paid experience in child care, Commonwealth Child Care Credential in accordance with 92 KAR 2:250, or a Child Development Associate.

**Q:** What is the difference between Type I and Type II Licensed Provider?

**A:** Basically the only difference between Type I and Type II Licensed Child Care Provider is that Type II is in a persons home and Type I is in another facility. They will follow the same regulations.

## Training

**Q:** Can anyone take Registered Provider Training?

**A:** Only people that need it to be approved as a Registered Provider can take Registered Provider training. This is the initial training for Registered Providers.

**Q:** How long after my start date do I need to have Orientation training?

**A:** You have to have Orientation Training within 90 days of your start date.

**Q:** How many training hours do I have to have each year?

**A:** a. Registered Provider – 3 hours

b. Certified Provider – 9 hours

c. Type I Provider – 15 hours

d. Type II Provider – 15 hours

**Q:** At what locations do you usually hold trainings?

**A:** Mason, Bracken, Lewis, Fleming County Senior Citizen Centers; Bath and Rowan County Library; Montgomery County Health Department are our locations for the Spring 2010 Training Calendar.

**Q:** What is the cost of the trainings?

**A:** All trainings are \$3.50 an hour. So Orientations for 6 hours is \$21.00. Most other trainings are 3 hours so that makes them \$10.50.

**Q:** Will I receive my training certificate at the end of the training?

**A:** At the end of the training the trainer will sign the certificate and hand it to you so you may take it home with you then and not have to wait for CCR&R to mail it to you.

**Q:** How do I get a copy of the training calendar?

**A:** CCR&R mails a copy of the training calendar to all providers every 2 months, along with the newsletter. But there is a calendar TAB button located on the left and side of your computer screen. You may also visit <https://tris.eku.edu.ece.content.php?> which has a training calendar for all CCR&R Agencies who post their calendar.

**Q:** How do I register for training?

**A:** With the new policy you can only register by sending in the registration form along with payment for the training. After you have sent in the registration form and payment, you can call the CCR&R office at Licking Valley Cap and the CCR&R staff will confirm that your registration form and payment has been received.

## **Child Care**

**Q:** What is Kentucky Partnership?

**A:** The Kentucky Partnership for Early Childhood Services represents Kentucky's network for local Child Care Resource and Referral Agencies serving parents, providers, and communities as a central location for all early care and education data and information.

**Q:** What counties do you provide technical assistance to?

**A:** Buffalo Trace Area that includes Bracken, Fleming, Lewis, Mason, and Robertson Counties. Also the Gateway Area that includes Bath, Menifee, Montgomery, Morgan, and Rowan counties.

**Q:** What are the basics of good childcare?

**A:** Good childcare requires 3 important things. They include well-trained consistent caregiver, a setting that keeps your child safe and healthy, and an environment that enhances your child's physical, mental, emotional, and social growth.

**Q:** What is one of the 1<sup>st</sup> things a parent should look at when choosing a childcare provider?

**A:** A parent should look for in any setting the amount of playtime provided to the children. Young children learn the best by exploring the world around them by using all their senses. Through play children develop and master the basic.

**Q:** What are 3 things you need to do when selecting childcare?

**A:** Look-are the surroundings safe, clean and attractive? Are the caregivers talking and playing with the children? Are there a variety of toys and learning materials available? Count the number of children in a group, a small number of children per adult is very important for babies and young children.

Listen – what does the childcare setting sound like? A place that is too quiet may mean not enough activity, and a place that is too noisy may mean lack of control. Are the caregivers voices relaxed and reassuring?

Ask – ask about the background of all staff that will have contact with your child. Ask about the training that the staff receive. Ask to see the state licensing or certification.

## **Staff Ratios**

**Q:** What are the staffing ratios for certified providers?

**A:** A Certified Provider can care for a maximum of 10 children. A Certified Provider can care for no more than 6 unrelated children. They can care for no more than 6 children under the age of 6. Also a Certified Provider must have a qualified assistant if caring for more than 4 infants (children under the age of 2).

**Q:** What are the staffing ratios for licensed programs?

**A:** Ages of Children Ratio staff/Children Max Group Size

Under 1 year.....	1:5.....	10
1-2 years.....	1:6.....	12
2-3 years.....	1:10.....	20
3-4 years.....	1:12.....	24
4-5 years.....	1:14.....	28
5-7 years.....	1:15.....	30
7 & Older.....		
Before/After School.....	1:25.....	30
Full Day of Care.....	1:20.....	30

## Inspections

**Q:** Do Registered Providers have inspections yearly?

**A:** Typically a Registered Provider does not have any inspections.

**Q:** What inspections do Certified Homes have yearly?

**A:** Cabinet for Health and Family Services, Division of Regulated Child Care. Written documentation from the local authority showing compliance with local zoning requirements.

**Q:** What inspections do Type I and Type II Licensed Child Care Providers have yearly?

**A:** State Fire Marshal. Cabinet for Health and Family Services, Division of Regulated Child Care. Local Health Department. Written documentation from the local authority showing compliance with local zoning requirements.